

Access the NEP Resident Portal

NEP provides you with FREE online services that make managing your account even easier! We believe our website is a valuable resource for our residents, and we are happy to provide an innovative approach to utility bills. With our website, you can:

- Access your billing statements
- Make payments online (for FREE!)
- Schedule Automatic and Proactive Payments
- Set up alerts to automatically notify you with important information

We are continually adding new features to our website in order to provide our residents with additional resources and utility information. Setting up an online account is easy, and takes less than 3 minutes! To set up your account and get started today:

- 1. Log onto our website <u>www.nationwideenergypartners.com</u>
 - a. Select the "My Account" option in the top right hand corner.



b. Under the login selection, select "Register Now."

login
Email
someone@example.com
Password
Password

smarter energy



- 2. Fill out the new account information
 - a. This includes:
 - i. Valid email address where notifications will be submitted.
 - ii. Password that meets our password requirements.
 - iii. First and Last Name
 - iv. Zip Code of the Service Address / Billing Address
 - v. Telephone Number

new account information				
Email Address				
 Passwords must meet the following requirements: must be at least 8 characters in length must contain at least one number and 1 alpha only alphanumeric characters are allowed 				
For enhanced security, do not use proper names, we sequences of numbers.				
Password Enter your new password				
Re-enter password				
Re-enter your new password First Name				
Your first name				
Last Name				
Your last name				
ZIP Code				
12345				
Phone Number				
(111) 222-3333				

vi. Fill in the two security questions with answers you'll remember easily.

Security Question 1				
What was your childhood best friend's name?				
Security Answer 1				
Security Question 2				
What was the make of your first car?				
Security Answer 2				
ENROLL	Cancel			



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- b. Finally, select "Enroll."
- 3. A "new account created" confirmation notification will populate.

Thank you. You have successfully created an account a	at Nationwide Energy Partne
Email Address	
First Name	
Last Name	
ZIP Code	
Phone Number	
What was the make of your first car?	
In what city were you born?	

- a. Select "LOGIN TO RESIDENT PORTAL."
- 4. Under "My Account" on the main page:
 - a. Select "Add Account"



- b. Fill out the information requested:
 - i. Account number (This is the six digit account number included on your new NEP Utility Billing Statement).
 - ii. Street number (The numerical portion of your street address).

add account	
Account Information	
Payment Type	
Utility Bill	
Account Number	
Enter all 6 digits, including all leading z	
Street Number	
Enter the service address street number	
Paperless ?	paper
E-Bill Notification Preferences For New Bills ?	
Receive email notification 🛛	



- iii. If you would like to receive e-bill notifications, under the paperless tab, select "yes or no."
- iv. Sliding the grey bar beneath the paperless option will turn it green, meaning that you're good to go – and you will begin receiving an e-bill, or paperless billing statement, to your e-mail address each month.

Paperless ? Yes	ebill	VIEW BILL
Auto Pay (?)		Αυτο ΡΑΥ
More		
<u>View All Payments</u> <u>View Consumption</u> <u>View External Payments</u> <u>View Bill History</u>		

- 5. Under Terms and Conditions, click on the blue "Read the Terms & Conditions" option.
 - a. After reviewing the terms and conditions, click in the blank box next to the "I agree to the Terms & Conditions".
 - b. Select "Add Account."
- 6. Clarifications regarding your account details will be displayed after the information has been entered and your account has been successfully created.

